

2010 Stewards Training Course

Theory Component

Sunday 15th August 2010

9.30am to 4.30pm

Gordon Douglas Building
Canine Council Complex
44 Luddenham Road, Erskine Park

Applications are invited to the 2010 Stewards Training Course - Theory Component.

Applications must be made on the Prescribed Application Form and lodged with the NSW CFA office no later than Friday 2nd July 2010 together with the course administration fee of \$25.00.

Applicants must be current financial members of the NSW CFA Inc and should have experience in at least one of the followings areas – card room, trophies, recorder, ring co-ordinator, show secretary or show manager.

Successful applicants will be advised of their acceptance into the course no later than Friday 9th July 2010,

Successful applicants will be required to attend the NSW CFA Inc No Frills Show on Saturday 4th September to complete the handling component of the course and final assessment.

The Prescribed Application Form can be downloaded from the NSW CFA web site at www.nswcfa.asn.au or contact Bradley Curtis on 02 4889 8537 if you require a form to be posted to you.

NSW Cat Fanciers' Association Inc.

(Member of the Co-ordinating Cat Council of Australia)

Formerly RAS Cat Control Inc.

PO Box 319 ST MARYS NSW 1190

Phone: (02) 9834 6577

Fax: (02) 9834 6588

ABN 35 318 816 506

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9.30am to 4.30pm

Gordon Douglas Building

Canine Council Complex

44 Luddenham Road, Erskine Park

Prescribed Application Form

Name _____ NSWCFA M/Ship No. _____

Postal Address _____

Email _____

Phone _____ Fax _____ Mobile _____

I have been exhibiting cats for approximately _____ years, and I own /breed/exhibit

the following breed/s _____

Brief details of previous show experience (cardroom, trophies, recorder) etc.

Please briefly state why you wish to become a Steward.

My cheque/money order (payable to the NSWCFA Inc) for the course administration fee of \$25.00 is enclosed.

Signed: _____ Date _____

Closing date for applications to NSWCFA Inc office is Friday 2nd July 2010

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Successful Candidate letter

Dear.....

On behalf of the Stewards Committee I wish to advise that your application to participate in the 2010 Stewards Training Course has been successful.

The theory component course will be conducted at the Gordon Douglas Building, Canine Council Complex 44 Luddenham Road, Erskine Park on Sunday 15th August 2010.

The course will commence at 9.30am and conclude by 4.30pm. I have enclosed a copy of the program of events for your reference.

At the conclusion of the theory lectures there will be a written examination. The examination is in four (4) sections. The questions in section 1, 2 and 3 are based on general show procedures that you should be already familiar with and the course lecture notes and lectures. In section 4 you will be asked to review some Judges slips, circle any errors or omissions and write in corrections.

After you have satisfactorily passed the written examination you will be required to attend the NSW CFA Inc No Frills Show on Saturday the 4th September to complete the exhibit handling component of the course. You will be assessed on your ability to check paperwork, your handling ability and your overall presentation.

Morning and afternoon tea & coffee will be provided by the Stewards Committee, however candidates are asked to bring their own lunch & refreshments. Please remember to bring along pen and writing pad.

If you have any queries regarding this course please contact me on 4889 8537 or email me at sydneydesign@bigpond.com.au

Congratulations and the Stewards Committee looks forward to see you on Sunday 8th August 2010.

Bradley Curtis
Convenor
NSW CFA Inc Stewards Committee

NSW Cat Fanciers' Association Inc.

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Agenda 2010 Stewards Training Course - Theory Component

Sunday 15th August 2010 - 9.30am to 4.30pm

Gordon Douglas Building
Canine Council Complex - 44 Luddenham Road, Erskine Park

9.30 – 10.00am	Arrival of Trainee Stewards & Morning Tea	
10.00 – 10.15am	Welcoming Address	Bradley Curtis
10.15 – 12.30pm	Lectures	Presenters
	CFA Stewards & Dress Code	Christine Kindred
	Show Manager	Warren Price
	Chief Steward	Warren Price
	Points of being a good Steward	Chris Buckley
	Notes on Stewarding	Chris Buckley
	Cat Behaviour for Stewards	Di Stokes
12.30 – 1.00pm	Lunch	
1.00 – 1.45pm	Lectures continue	
	Judges slips & paperwork	Warren Price
	Duties of a Veterinary Steward	Christine Kindred
	NSWCFA Shows & Team Work	Bradley Curtis
3.15 – 4.15pm	Written Examination	
4.15 – 4.30pm	Afternoon tea and farewell	